

**POLICY NUMBER:** III-IX

**POLICY TITLE:** Program Progression and Course Repetition

**LEGAL AUTHORITY:** Miami Dade College ASN Student Handbook; Miami Dade College Student Rights & Responsibilities Handbook; MOP 8301 – Student Appeal of Grades; MOP 4018 – Student Petition Process; MOP 4025 – Student Code of Conduct

**DATE OF LAST REVIEW:** 08/2025

**Policy Statement:**

A student must demonstrate the required theoretical and clinical nursing competencies in each nursing course before progressing to the next more advanced nursing course.

- In the event a student is unsuccessful in a course/s, a personalized Nursing SMART Action Plan must be developed by the course faculty and completed by the student before re-enrollment in the courses.
- Students must earn a grade of "C" or "S" in every nursing course taught in a given term before progressing to the next semester.
- Students must progress through the curriculum following pre-requisite and co-requisite requirements. Students who participate in courses for which they are not eligible will be administratively withdrawn from those courses in the School of Nursing.
- **If a student fails the same course twice or fails three different nursing courses by earning a "D," "F," "U," or "W," the student is dismissed from the nursing program.**
- Students who demonstrate an academic need to transfer to a different option within the Benjamín León School of Nursing will be considered on an individual condition and space-available basis.
- If a student is unable to complete the requirements of a course due to extenuating circumstances, the student may be eligible for an Incomplete or "I" grade. . An Incomplete grade can only be issued if the student has a passing grade of 77% and has completed 75% of the course work.
- Students must provide all required documentation (Level 2 Criminal Background Screening, AHCA background clearance, Urine Drug Screen, Vaccines, Titers, CPR certification) and be compliant according to the School of Nursing guidelines and entered into the online tracking system used by Medical Campus.
- The student must be cleared through COMPLIO. Clinical placement will be made on a space-available basis. Any student who is enrolled in clinical courses (semester 1, 2, 3, or 4) and is non-compliant in Complio, will be dropped from all courses related to the clinical course including co-requisite lecture, lab, & skills courses. There will be no exceptions.
- Students who are not currently enrolled in the nursing program cannot be out for more than 18 consecutive months.
- Students out of the nursing program longer than 18 months need to re-apply to both the College and the nursing program through the New Student Center, or the student will be dismissed from the ASN program.

- A returning student must update and comply with all clinical requirements related to health, immunizations, background screening, and BLS certification before re-entry into the program.

**Grade Petition Policy in the event of program dismissal.**

**When a student is programmatically dismissed (e.g., failure to meet academic progression or integrity standards) and subsequently submits a Student Petition through the Dean of Students office, the initial dismissal remains in effect, even if the petition yields a favorable outcome for the student.**

**References:**

- Miami Dade College ASN Student Handbook
- Miami Dade College Student Rights & Responsibilities Handbook
- MDC Manual of Procedures (MOP) 8301 – Student Appeal of Grades
- MDC Manual of Procedures (MOP) 4018 – Student Petition Process
- MDC Manual of Procedures (MOP) 4025 – Student Code of Conduct